

**Cavan Public Participation Network
Secretariat Meeting Minutes**



Name of Meeting	Date	Venue	Chair/Secretary
Secretariat Meeting	09.05.23	CCLD Offices/Online	Chair: Seamus McGrath Secretary: Fiachra Keogh

Present: Fiachra Keogh, Daniel Downey, Finian McNamara, Adrian Drought, Jet Calders, Seamus McGrath, Aisling Blackburn, Sridevi Aravind.

Apologies: Rafaela, Fintan, Gabriela

Agenda Item	Record	Actions/Proposer & Seconder
7.30 Welcome & Introduction	Welcome and introduction by Seamus Minutes	n/a Proposer: Fiachra Seconder: Jet Calders
7.40 <i>Finance Report Finian</i>	Finian Up to April 27th Previous balance 6790 2 lodgements 9500 backlogs 1200 per annum into reserve (will be made in January) Income 7270 Expense for Bobby 150 = budget for 2022 After expenditure 860 left in bank New PPN savings(reserve) a/c open	Proposer: Fiachra Seconder: Sridevi
20.07 Staff report	Daniel	
20.10 Workplan	Pilot training disability awareness to happen in June	Proposer: Fiachra Keogh Seconder: Sridevi Aravind

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	<p>Fiachra will do an Environmental Meeting</p> <p>Roadshows are booked for June and will take place</p> <p>No new training has been taken</p> <p>Peace Application (Fintan working on)</p> <p>Subgroups need to meet their commitments</p> <p>Workplace</p> <p>Radio Jet would like to increase promotion of radio show</p>	<p>Proposer: Jet Calders Second: Sridevi Aravind</p>
20.20	<p>A second meeting was held to discuss the allocation of an extra 10,000 (once off payment)</p> <p>It was decided to have an online meeting with more members</p> <p>This meeting happened on Thursday 11th of May online. Terry Hyland (CEO) will bring our id to the Board an report back.</p>	

Signed:

Chair: _____

Date: _____

Secretary: *Fiachra Keogh*

Date: 15.05.23