

## 7.35 Minutes & Matters Arising

### CavanPPN Secretariat December 2024 Meeting The Shantully Inn, 10.12.24

**Present:** Michael Lynch, Damian McCarney, Daniel Downey (staff), Evija Nwaneri, Rafaela Raulescu, Fiachra Keogh and Sandra Nelson.

**Apologies:** Sridevi Balan.

**Minutes & Matters Arising:** Proposed by Damian McCarney & Seconded by Fiachra Keogh.

**Staff Report:** The staff report was accepted unanimously. The unused wages of the Administrator were accepted in the proposed reallocation to training for F. McNamara in 2025.

Overview of 2024: The Secretariat read the report and were congratulatory of the excellent work undertaken this year, on every scale the best year yet for CavanPPN in terms of qualitative and quantitative growth.

**Elections, Open & Upcoming:** The Secretariat berated the original timeframe of the Council's 5 working days to source 9 reps for their 5 SPCs and supported the Coordinator's action to instead state that groups will be given 2 weeks to submit their expressions of interest. In regard to the Secretariat, it was reported that an Eol for the West Cavan MD has come through but none for East Cavan and the staff urged the Secretariat to perhaps persuade any of their colleagues in the region to put their names forward. Damian said he may have an idea of a suitable Secretariat member from a Shercock group. Elections are to remain open until a name comes forward.

**Election of New Chair & Secretary:** It was decided to trial the Handbook recommended rotating chair as a meeting facilitator. To support regular and ongoing signatures for administrative elements it was proposed that the Staff Liaison, Rafaela Radulescu, be the signatory. Rafaela is also open to taking on the role of Secretary, provided she is supported in doing so by staff. Staff recommended that facilitation of meetings be undertaken alphabetically,

*i.e.*     **-Damian [11.2.25]**     **-Evija [8.4.25]**     **-Fiachra [10.6.25]**  
          **-Michael [12.8.25]**     **-Rafaela [14.10.25]**     **-Sandra [9.12.25]**

Proposed by Michael Lynch and Seconded by Evija Nwaneri.

**AOB:** Daniel reported that the Northwest regional SPC Reps training will take place in Sligo on Feb 7<sup>th</sup> (transport, venue and trainer provided by other PPNs).

**Date of Next Meeting:** Tuesday February 11<sup>th</sup> at 7.30pm via Zoom (?).