

## **Cavan Public Participation Network (PPN) Secretariat Meeting Minutes**

Date: Tuesday, April 8th, 2025

Time: 7:30 PM – 9:00 PM

Venue: CCLD Offices, Corlurgan Business Park, Ballinagh Rd, Cavan

Chair: Fiacra (in absence of Evija Nwaneri)

Minutes Taken By: Rafaela Radulescu

### **1. Welcome & Introductions (7:30 PM)**

The meeting commenced with a warm welcome from Fiacra, who chaired in the absence of Evija. Apologies received from: Evija Nwaneri, Lisa Hogan, Savina Donohoe, and Sandra Nelson.

### **2. Minutes & Matters Arising (7:35 PM)**

The minutes of the previous meeting were reviewed and approved.

Proposed by: Fiacra

Seconded by: Michael

No matters arising.

### **3. Staff Report – Daniel Downey (7:40 PM)**

Registered groups increased to 503, up from 468. Weekly e-newsletters continue, Spring Newsletter published.

No EOIs received for Environmental Secretariat seat; Fiachra undecided. 94 one-to-one meetings in Q1.

Office relocated to CCLD. Interviews for part-time Networking Officer completed. Rafaela served on the panel.

Environmental Network event hosted. SPC reps trained in Sligo. 15 of 21 Q1 work actions completed.

Meitheal locations proposed: Milltown, Drung, Mullagh. Staff Support meetings recommended.

### **4. Finance Report – Finian McNamara (7:45 PM)**

DRC Income & Expenditure Report submitted. Finance report accepted.

Proposed by: Fiacra

Seconded by: Michael

### **5. Re-Registration Statement (7:50 PM)**

Finian proposed including a statement referencing the Equal Status Acts 2000–2018 during registration.

#### **6. Communications: Workplace Platform Closure (8:00 PM)**

Workplace will close in August 2025. Alternatives discussed: WhatsApp, Slack, Google Workspace. No decision made.

#### **7. April Inter-PPN Event Planning (8:10 PM)**

Scheduled for May 11th in Belturbet. Proposed Deep Time Walk in coordination with Environmental Pillar.

#### **8. Environmental Network – Damian McCarney (8:15 PM)**

Damian hosted in-person Environmental Network meeting on March 20th.

#### **9. Reps Networking Update – Sridevi Balan (8:25 PM)**

Most reps joined WhatsApp group. Some declined. Aisling to follow up on reports. Proposal to replace non-reporting reps.

#### **10. Website Update – Communications Subcommittee (8:35 PM)**

No major changes via OPUS. Maintenance cost high. WIX suggested. Sridevi offered support.

#### **11. Getting to Know One Another (8:45 PM)**

Aisling welcomed to the team. Informal chat held among members.

#### **12. Any Other Business (AOB) & Close (9:00 PM)**

Travel Pay Letter approved.

Proposed by: Fiacra

Seconded by: Rafaela

€750 allocated for roadshows. Rep to attend National Conference in Cork (travel covered).

Input to be prepared for Rural Development Strategy consultation.

New Meitheal date: June 13th.

Meeting adjourned at 9:00 PM.